

**GOVERNANCE
COMMITTEE DECISION SHEET**

STRATEGIC COMMISSIONING COMMITTEE - THURSDAY, 23 JUNE 2022

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
2.1	<u>Members are requested to determine that any exempt business be considered with the press and public excluded</u>	<u>The Committee resolved:</u> To consider items 12.1 and 12.2 with the press and public excluded.	N/A	N/A
3.1	<u>Declarations of Interest and Transparency Statements</u>	There were no declarations of interest nor transparency statements made.	N/A	N/A
5.1	<u>Minute of Previous Meeting of 25 February 2022 - for approval</u>	<u>The Committee resolved:</u> To approve the minute as a correct record.	Governance	S Dunsmuir
6.1	<u>Committee Business Planner</u>	<u>The Committee resolved:</u> To note the planner.	Governance	S Dunsmuir
9.1	<u>Commercial and Procurement Services Performance - CUS/22/112</u>	<u>The Committee resolved:</u> To note the report.	Data and Insights	L Fox

	Item Title	Committee Decision	Services Required to take action	Officer to Action
9.2	<u>Annual Procurement Performance Report - COM/22/104</u>	<p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to request that officers remove acronyms from future reports; (ii) in relation to page 45 of the report and the update on market engagement activity to assist in the development of a Position Statement for Mental Health and Learning Disabilities Accommodation in Aberdeen City, to note that the Head of Commercial and Procurement Services would ask the Social Care team for some further detail on this and would circulate the information to all Members outwith the Committee; (iii) to request that the Head of Commercial and Procurement Services ascertain whether it was possible to amend the 'We are a living wage employer' logo to reflect the real living wage for future reports; and (iv) to approve the content and publication of the Annual Procurement Report 2021-2022. 	Commercial and Procurement	M Mackenzie / C Innes
9.3	<u>Commercial & Procurement Cluster Risk Register and Assurance Map - COM/22/103</u>	<p>The Committee resolved:</p> <p>To note the Cluster Risk Registers and Assurance Maps set out Appendices A and B.</p>	Commercial and Procurement	M Mackenzie
10.1	<u>Aberdeen Christmas Village Feedback Report - COM/22/128</u>	<p>The Committee resolved:</p> <p>To instruct the Chief Officer – City Growth to report back to the Strategic Commissioning Committee in 2023 with John Codona's, Pleasure Fairs Ltd.'s annual feedback report, as per their contract obligations.</p>	City Growth	S O'Neill / M Williamson / R Sweetnam

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>Summary of 3.10 Memos (Suspension of Procurement Regulations due to Urgency) and Appendix 4 Summary of 4.1.3 Forms (Technical Exemption).</p> <p>Business Cases approved:-</p> <ul style="list-style-type: none"> • Electoral Services Framework • ABZWorks Employability Pipeline • Corporate Booking System • Interpretation and Translation Services • Support Services in Accommodation Based Setting • Playscheme Services • Tree Works • Horticultural Supplies • Play Area Refurbishment • Waste Management Services Contract Extension • Council Banking Contract 	<p>Governance</p> <p>City Growth</p> <p>Digital & Technology</p> <p>Customer Experience</p> <p>Early Intervention & Community Empowerment</p> <p>Integrated Children's & Family Services</p> <p>Operations & Protective Services</p> <p>As above</p> <p>As above</p> <p>As above</p> <p>Finance</p>	<p>D Gow</p> <p>A Taylor</p> <p>A Doyle</p> <p>B Reid</p> <p>J Currie</p> <p>A McAlpine</p> <p>S Shaw</p> <p>S Shaw</p> <p>S Shaw</p> <p>P Walker</p> <p>N Stewart</p>

	Item Title	Committee Decision	Services Required to take action	Officer to Action
12.1	<u>Aberdeen Christmas Village - Exempt Appendix</u>	<u>The Committee resolved:</u> To note the exempt appendix.	N/A	N/A
12.2	<u>Workplan and Business Cases - Revenue - COM/22/105 - Exempt Appendices</u>	<u>The Committee resolved:</u> To note the exempt appendices.	N/A	N/A

If you require any further information about this decision sheet, please contact Stephanie Dunsmuir, sdunsmuir@aberdeencity.gov.uk